Suggested training institutes

Below is a list of external institutes that offer relevant training courses and workshops. The list is merely meant to help you get started; you can also enrol in a course or workshop at an institute that does not appear on the list. Discuss your plans with your supervisor and indicate the institute where you would like to take the course on your registration form. The Academy Career Centre will make the arrangements for you.

ICM

Explanation
Employees can enrol in ICM courses either individually or as a group, provided they can show how the course will support their sustainable career development.

Examples
Dealing effectively with resistance, writing policy proposals and advisory reports, agile foundation, presenting, storytelling, management without power, growth hacking, Google Analytics essentials

Website
www.icm.nl

ProActief UvA

Explanation
Employees can enrol in ProActief courses either individually or as a group, provided they can show how the course will support their sustainable career development.

Examples
Management for beginners, senior talent, time management, exploring your career path

Website
www.proactief.uva.nl

Leiden University

Explanation
Employees can enrol in courses at Leiden University either individually or as a group, provided they can show how the course will support their sustainable career development.

Examples
Academic writing for PhD students, negotiating, mind mapping

Website
https://www.medewerkers.universiteitleiden.nl/cursussen
Schouten en Nelissen

Explanation
Employees can enrol in Schouten en Nelissen courses individually, provided they can show how the course will support their sustainable career development.

Examples
Assertiveness, management without power, advisory skills

Website
www.sn.nl

The School of Life

Explanation
Employees can enrol in School of Life courses either individually or as a group, provided they can show how the course will support their sustainable career development.

Examples
Pitching and presenting, influencing and persuading, the best perfectionist

Website
www.theschooloflife.com

Denkproducties

Explanation
Employees can enrol in Denkproducties seminars individually, provided they can show how the seminar will support their sustainable career development.

Examples
Asking questions, verbal mastery, never too busy again

Website
www.denkproducties.nl/seminars

PCDI

Explanation
PhD students and postdocs can enrol in PCDI courses either individually or as a group, provided they can show how the course will support their sustainable career development.

Examples
Employability outside academia
Lifelong

Explanation
PhD students and postdocs can enrol in Lifelong courses as a group (not individually), provided they can show how the course will support their sustainable career development.

Examples
Flourishing for PhD candidates

Website
https://pcdi.nl

Hakuna Matata

Explanation
Employees can enrol in Hakuna Matata courses as a group (not individually), provided they can show how the course will support their sustainable career development.

Examples
Blogging about your research, catchy and persuasive presentations, media training

Website
http://hakunamatata.nl

ElroyCOM

Explanation
PhD students and postdocs in ElroyCOM courses as a group (not individually), provided they can show how the course will support their sustainable career development.

Examples
Subjects include selling science, women at the top, careers, communication, management and leadership

Website
https://elroycom.nl

Claartje van Sijl

Explanation
PhD students and postdocs can enrol in Claartje van Sijl courses as a group (not individually), provided they can show how the course will support their sustainable career development.

Examples
Working soft in science, scientist with heart and soul

Website
www.vansijl.com/services/ecr/working-soft-in-science-workshop
Rosemarijn Koenen

Explanation
Employees can enrol in Rosemarijn Koenen courses as a group (not individually), provided they can show how the course will support their sustainable career development.

Examples
House of fear and courage, intervision, talent workshop

Website
www.rosemarijnkoenen.nl

Odyssee Groep

Explanation
Employees can enrol in the Odyssee Groep’s pensions course individually.

Examples
Pension in sight

Website
www.odyssee-groep.nl/nl/pensioen-in-zicht.aspx

Bureau Zuidema

Explanation
Employees can enrol in Bureau Zuidema courses individually, provided they can show how the course will support their sustainable career development.

Examples
Understanding advising, understanding influence

Website
www.bureauzuidema.nl

SRM

Explanation
Employees can enrol SRM courses individually, provided they can show how the course will support their sustainable career development.

Examples
Online communication in one day, advisory skills

Website
https://www.srm.nl/
De Baak

Explanation
Employees can enrol in Van de Baak courses individually, provided they can show how the course will support their sustainable career development.

Examples
Myself and the others, Perfectionist and empowered, Young Professionals!

Website
https://debaak.nl/

Van Harte en Lingsma

Explanation
Employees can enrol in Van Harte en Lingsma courses individually, provided they can show how the course will support their sustainable career development.

Examples
Personal profile, communication training, interaction & conversational techniques

Website
https://www.h-l.nl/

Nederlandse Vereniging van Journalisten (NVJ)

Explanation
Employees can enrol in NVJ courses individually, provided they can show how the course will support their sustainable career development.

Examples
Master class in writing for the web, filming with your smartphone, vlogging for beginners

Website
https://www.nvj.nl/nvj-academy

Miscellaneous

University Teaching Qualification (‘BKO’)
The Academy will cover the cost of the programme leading to a University Teaching Qualification (Basis Kwalificatie Onderwijs, BKO), but researchers must arrange a teaching place themselves and their salary will not be paid. Most Dutch universities have a BKO course.
**Language course**
Employees can enrol in language courses at a variety of training institutes, provided they can show how the course will support their sustainable career development. They must choose an accredited language training institute, for example Taalcentrum VU (www.taalcentrum-vu.nl), UvA Talen (www.uvatalen.nl), BLTC, (https://www.bltc.nl/uk/), or Babel (www.babel.nl).

**Agile and Scrum**
Employees can enrol in Agile and Scrum courses (Agile foundation, Scrum, Scrum master) either individually or as a group, provided they can show how the course will support their sustainable career development. Various training institutes offer courses on these topics; please consult the Career Centre.

**Growth hacking**
Employees can enrol in courses on growth hacking individually or as a group, provided they can show how the course will support their sustainable career development. Various training institutes offer courses on this topic; please consult the Career Centre.

**Programming**
Employees can enrol in courses on programming individually or as a group, provided they can show how the course will support their sustainable career development. Various training institutes offer courses on this topic; please consult the Career Centre.