Guidelines Dobberke grant of the Dr. J.L. Dobberke Foundation for Comparative Psychology

Article 1 General provisions
1 The Dr. J.L. Dobberke Foundation for Comparative Psychology, established in 1950 by S.L. van Stolk and transferred to the Royal Netherlands Academy of Arts and Sciences (KNAW) in 2005, finances the Dobberke grant (hereafter: the grant) for scientific research in the field of animal behaviour; this includes fields as behavioural biology and psychology.
2 The grant is awarded annually.
3 The grant consists of a sum generally between € 2,000 and € 6,000 (in words: between two-thousand and six-thousand euros).

Article 2 Conditions for application
Applications can be submitted by university graduates, PhD students and PhDs who are Dutch nationals and/or affiliated with a research institution in the Netherlands. Applications submitted by non-graduates/master students are not eligible for funding.

Article 3 Conditions for activities
Activities for which researchers may apply for a grant must concern research primarily focused on animal behaviour; this includes fields as behavioural biology and psychology, but excludes research focusing mainly on humans, such as human neurobiology or psychology.

Article 4 Conditions for funding
1 The applicant may apply for the following forms of funding:
   a. research costs;
   b. costs of study trips to visit foreign research groups;
   c. organization costs of symposia
2 Funding is not intended for:
   a. the costs of items considered to be part of an institute’s standard equipment;
   b. the applicant’s regular work programme;
   c. salaries, courses, dissertations, conference presentations or attendance;
   d. costs already incurred in on-going research
3 The grant is intended solely for the applicant.

Article 5 Conditions for submission
1 Applications must be submitted by e-mail using the application form made available by the KNAW and accompanied by the requested attachments. An application is considered to have been submitted when the applicant receives confirmation of receipt from the KNAW.
2 The application form with the requested attachments must be sent to wetenschapsfondsen@knaw.nl before the closing date set by the KNAW. Applications that have not been submitted by this deadline will not be considered.
3 Members of the KNAW Board and of the Board of the Dr. J.L. Dobberke Foundation may not submit or co-submit applications.

Article 6 Task, composition and procedures of the Board of the Dr. J.L. Dobberke Foundation
1 The KNAW Board will install the Board of the Dr. J.L. Dobberke Foundation whose task will be to assess the applications for the grant and to decide on the award of a grant.
2 The Board of the Dr. J.L. Dobberke Foundation will consist of a minimum of five and a maximum of seven members, including the chair, the secretary and the treasurer. Its members will be appointed for four years with a possibility to be reappointed.

3 All decisions by the Board of the Dr. J.L. Dobberke Foundation will be taken by majority vote.

4 Members of the Board of the Dr. J.L. Dobberke Foundation must adhere to the Academy Code of Conduct Governing Conflicts of Interest for Awards, Memberships and Funding [Gedragscode belangenverstrengeling prijzen, lidmaatschappen en subsidies].

5 The KNAW will appoint an executive secretary to assist the Board of the Dr. J.L. Dobberke Foundation.

Article 7 Assessment criteria
The Board of the Dr. J.L. Dobberke Foundation will use the following criteria to assess applications submitted for a grant:
- a. scientific quality of the grant proposal;
- b. suitability regarding the aim to fund scientific research in the field of animal behaviour; including fields as behavioural biology and psychology;
- c. the CV of the applicant;
- d. the budget of the research project;
- e. the reason for applying for the grant

Article 8 Conferral
1 Applicants will be notified within two months after the deadline for submitting applications about the decision of the Board of the Dr. J.L. Dobberke Foundation.
2 In the case a grant is awarded, the grant conditions in the attachment to these guidelines apply.

Article 9 Final provisions
1 These guidelines were adopted by the Board of the Dr. J.L. Dobberke Foundation on 1 July 2019 and will enter into force with effect from 1 July 2019.
2 In any circumstance not provided for by these guidelines, the Board will decide.
Attachment

Conditions Dobberke grant of the Dr. D.L. Dobberke Foundation

1 The Board of the Dr. D.L. Dobberke Foundation may decide to award part of the requested grant.
2 The Dobberke grant has been awarded on the basis of the budget you have specified in your application. In the case that you are awarded other grants for the same purpose after being awarded the Dobberke grant, you should state this in the final accountability, after which it will be assessed whether and to what extent the other grants will be deducted from the awarded grant.
3 The Dobberke grant should be spent in the period specified in the grant letter.
4 If there are valid reasons for deviating from the approved budget or spending period, the recipient must submit a change request to the KNAW on time.
5 A maximum of one change request can be submitted during the course of the grant activities.
6 The recipient may request 80 percent of the awarded grant as an advance of the grant.
7 This request cannot be made earlier than 1 month before the start of the grant activities.
8 Within three months after the grant activities have ended, the recipient should submit a final accountability to the KNAW by email. The final accountability consists of a report on the grant activities and a financial account. The form for the final accountability is available on the website of the KNAW.
9 The KNAW determines the definite amount of the grant on the basis of the final accountability.
10 If the recipient does not submit the final accountability on time, the grant may be withdrawn by the KNAW and any advance payment may be reclaimed.
11 The grant can be reclaimed, up to 5 years after determination, if the KNAW has sufficient reasons to believe that the recipient and/or third parties engaged by the recipient have violated scientific standards in the application, implementation and or reporting of the grant activities. These standards are laid down in national and international documents, placed in the List of Basic Documents for Scientific Integrity, which is available on the KNAW website.
12 The recipient must state in all publicity communications and publications arising from the grant activities that the grant activities were made possible (in part) by the Dobberke grant of the Dr. D.L. Dobberke Foundation.
13 The KNAW announces on the KNAW website that the recipient has been awarded a Dobberke grant. If the recipient does not agree with the publication of her/his details (name, research institution and title and short summary of grant activities) on the website, the recipient must inform the KNAW of this within one week of receiving the grant letter.